



Katie Hobbs
Governor

ARIZONA STATE PARKS & TRAILS

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Executive Director



MINUTES
of
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP
of
THE ARIZONA STATE PARKS AND TRAILS

Meeting Location: *Arizona State Parks Office, 1110 W Washington, Suite 100, Phoenix, AZ 85007.*

Members Present Telephonically: *Geoff Chain, Jason Cobb, Pat Headington, Holly Irwin, Tom Murphy, Chuck Wood*

Staff Present: *Matthew Eberhart, Juan Colorado-Alvarez*

Staff Present Telephonically: *Mickey Rogers*

A. CALL TO ORDER

OHVAG Member Geoff Chain agreed to run the meeting in the Chair's absence. Member Chain called the meeting to order at 1:02pm

B. PLEDGE OF ALLEGIANCE

Member Chuck Wood led the Group in the Pledge of Allegiance.

C. MEMBER ROLL CALL

Members Present Telephonically: *Geoff Chain, Jason Cobb, Pat Headington, Holly Irwin, Tom Murphy, Chuck Wood*

D. AGENDA ITEMS

1. Consideration of Action to Approve Minutes of the May 23, 2023, OHVAG Meeting.

Member Irwin moved to approve the OHVAG meeting Minutes from May 23, 2023. Member Cobb Seconded the motion. None opposed. The motion passed.

2. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Competitive Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart provided information on the Tread Lightly! and Arizona State Parks and Trails Competitive Motorized Grant Projects. Members had the following questions related to the projects.

- How much in staff match funding is Tread Lightly! providing? The current project scope will include volunteer time and industry partner match. However, the project budget did not include staff hours as match. This information will be gathered by Tread Lightly! and provided to ASPT staff to include with the AORCC and Board reviews.*
- What will industry partner match be doing? Industry partner match will be to provide materials (signage, kiosks, fencing, printing posters, flyers, etc.) for projects that the program managers will be coordinating.*
- Is there an hourly salary cap that is set in place for funding positions? The positions for Tread Lightly have been requested at the Fully Burdened rate. However, OHVAG can make recommendations to the State Parks Board is they would prefer a lesser hourly rate or to not include employee related expenses.*
- Is there any communication between the GSRC and Sedona City Council related to their proposed ordinance? Yes a member of City Council is serving as a Co-Convener and active member of the working group.*

Member Cobb moved that OHVAG recommend that the Arizona State Parks Board approve funding for the Competitive Motorized Grant Applications as follows; Tread Lightly!, Arizona Program Managers Project in the amount of \$428,400 and Arizona State Parks and Trails, Greater Sedona Recreation Collaborative Continuation Project in the amount of \$49,950. None opposed. The motion passed.

3. OHVAG Will Consider and May Take Action on A Recommendation to the Arizona State Parks Board to Approve, Modify, Or Deny Funding for The Submitted 2024 Supplemental Motorized Grant Application(s). (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart provided information on the Bureau of Land Management and Santa Cruz County Sheriff's Office Law Enforcement Supplemental Grant Applications. OHVAG members had questions related to the reporting requirements of these projects. Mr. Eberhart confirmed that all awarded law enforcement projects are required to submit bi-monthly (every other month) reporting on citations, progress, vehicle year, make, model, and use. In addition, Mr. Eberhart does an annual review and follow up with all grant purchased equipment. Mr. Eberhart also provided information on the History of OHV Funded Projects Excel Sheet, Grant Tracking Progress Document, and Interactive Award Map on the State Parks website. Member Wood moved that OHVAG recommend that the Arizona State Parks Board approve funding for the Supplemental Grant Applications as follows; Bureau of Land Management, Grand Canyon Parashant Law Enforcement Equipment Project in the amount of \$71,500 and Santa Cruz County Sheriff's Office, OHV Enforcement Equipment Project in the amount of \$100,000. Member Irwin Seconded. None opposed. The motion passed.

4. Arizona State Parks 2025 Statewide Trails Plan. (Presenter: Dawn Collins, Office of Continuous Improvements)

Dr. Dawn Collins with the Arizona State Parks and Trails Office of Continuous Improvement provided information on 2025 Trails Plan process and will plan to provide regular updates at all ASPT Board and committee meetings. Mr. Eberhart Reiterated to the Group that the Trails Plan provides guidance for how motorized and non-motorized grant applications are scored based on priorities established in the Plan.

5. Off-Highway Vehicle Coordinator Updates. (Presenter: Matthew Eberhart, State Off-Highway Vehicle Coordinator)

State OHV Coordinator, Matthew Eberhart updated the Group on the State OHV Legislative Committee, the OHV Ambassador Program and the OHV Dealership Education Program. Member wood notified Matthew that he'll be sending information from the Star Valley and Town of Rye dealerships that he's connected with that are currently distributing backpacks as part of the OHV Dealership Education Program. Member Murphy asked Matthew if he had connected with Moto City in Anthem to get them backpacks yet or gage their interest. He had not yet but would plan to include them in the distribution list of dealerships.

E. FUTURE AGENDA ITEMS

- *4x4 vehicles and OHV Decal requirements*
- *Engaging with the OHV community to provide recommendations for future projects*
- *Grant requirements and scoring*
- *Table Mesa area closures and trail access*
- *OHVAG roles and responsibilities*

F. CURRENT EVENTS

Member Headington is going to share with the group the newest version of the solar plant footprint and design.

G. CALL TO THE PUBLIC

Rich Smith with the Tonto Recreation Alliance requested his current grant application that has been submitted be reviewed at an OHVAG meeting sooner than October 31, 2023.

H. FUTURE MEETING DATES

OHVAG is currently scheduled to meet on the following dates.

October 31, 2023

November 28, 2023

I. ADJOURNMENT

Member Chain adjourned the meeting at 2:30p.m.